



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, June 22, 2016**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (16-3257)

**Attachments:**    [AUDIO](#)

Present:            Chairperson Barbara Bigby, Vice Chairperson Cheryl Grills  
                         Ph.D., Commissioner Donald S. Andrews, Commissioner  
                         Johanna Arias-Bhatia, Commissioner Susan Burton,  
                         Commissioner Percy Duran III, Commissioner Eleanor R.  
                         Montañó and Commissioner Theresa Zhen

Excused:           Commissioner Anne S. Hill

Staff present: Roy Sinclair and Jenny Kimbell. (16-3258)

Call to Order. (16-3186)

**Chairperson Bigby called the meeting to order at 10:09 a.m.**

**Chairperson Bigby led in the Pledge of Allegiance, followed by a moment of silence.**

**I. ADMINISTRATIVE MATTER**

1. Approval of the June 15, 2016 Minutes. (16-3187)

**On motion of Commissioner Percy Duran III, seconded by Commissioner Donald S. Andrews and unanimously carried, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

2. Chairperson's Report on various items. (16-3188)

**There was no report presented.**

3. Staff Report on Correspondence Received and Department Representative Reports. (16-3189)

**There was no report presented.**

4. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from June 16, 2016 to June 21, 2016. (16-3190)

**During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:**

### **Chairperson Bigby visited:**

- Bourne Inc. (Santa Anita Ave., Altadena, CA) on June 16, 2016.
- Bourne Inc. (Monterosa Dr., Altadena, CA) on June 21, 2016.

### **Commissioners Andrews and Montañño visited:**

- Children's Homes of Southern California (Valerio St., Van Nuys, CA) on June 20, 2016.
- Optimist South Bay (Tillman Ave., Carson, CA) on June 21, 2016.

### **Commissioner Bhatia visited:**

- San Gabriel Children's Center (Homerest Ave., Azusa, CA) on June 21, 2016.

5. Report from the Sybil Brand Commission's Ad-Hoc Committees. (Continued from the meeting of June 8, 2016)

- Annual Report (16-3116)

**This item has been continued to a future meeting.**

## **III. DISCUSSIONS**

6. Discussion and appropriate action on the SBC 2016 Scholarship presentation. (16-3194)

**After discussion, the Commission agreed to award four scholarships in the amount of \$500 each and three scholarships in the amount of \$100 each.**

7. Discussion and appropriate action on the voter Declaration form for inmates.

(16-3195)

**This item has been taken off calendar without discussion.**

**IV. MISCELLANEOUS**

**Matters Not Posted**

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-3191)

**The following item was introduced for discussion and is to be placed on the July 27, 2016 CW agenda:**

- **Discussion on expanding the role as Commissioners to include Civil Rights.**

**Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-3192)

**There were no members of the public present to address the Commission.**

**Adjournment**

10. Adjournment for the meeting of June 22, 2016. (16-3193)

**There being no further business, Chairperson Bigby adjourned the meeting of June 22, 2016 at 11:08 a.m.**